

Government of West Bengal
Department of Disaster Management and Civil Defence,
Nabanna, 2nd Floor
325, Sarat Chatterjee Road, Howrah-711102.

No. 2547-DM CD

Date: - 28-10-2024

Order

Pursuant to this Department order No. 2347-DMCD. dt.03.10.2024, Sk. Ashraf Hossain, Peon Grade I, Department of DM & CD has been appointed to officiate to the post of Record Supplier in this Department in the scale of pay corresponding to Pay matrix level 3 (Rs.18,800/--48,700/-) of W.B.S.(ROPA) Rules, 2019 w.e.f 01.03.2022.

On being released from the post of Peon Grade I in this Department on 22.10.2024(F.N) under Order No. 2473 -DMCD dt.22.10.2024, he joined the post of Record Supplier in this Department on 22.10.2024(F.N.) and his joining report has duly been accepted.

All concerned are being intimated accordingly.

This has the approval of the Competent Authority in this Department.

Sounmitra Goswami
 Deputy Secretary to the Govt. of W.B

No. 2547/1(17)-DMCD

Date: - 28-10-2024.

Copy forwarded for information and necessary action to the:-

1. The Pr. A.G. (A&E), W.B., Treasury Buildings, Kol-1.
2. The Pay & Accounts Officer, Kolkata Pay & A/cs. Office-I, 11A, Mirza Ghalib Street, Kol-87.
3. Additional Secretary, Deptt. of DM&CD.
4. Deputy Secretary, Deptt. of DM&CD.
5. Assistant Secretary & DDO, Deptt. of DM & CD.
6. Sr. P.S to the Additional Chief Secretary, Deptt. of DM&CD.
7. P.A to the Senior Special Secretary, Deptt. of DM&CD.
8. P.A to the Special Secretary, Deptt. of DM&CD.
9. Sk. Ashraf Hossain, Record Supplier, Deptt. of DM & CD.
10. Copy for Acting Arrangement File of this Department.
11. Leave Cell of this Department.
12. Copy for Service Book.
13. Copy for HRMS Cell.
14. Copy for I.T Cell of this Deptt.
15. Office Copy.
16. Copy for e-office.
17. Guard File.

Sounmitra Goswami
 Deputy Secretary to the Govt. of W.B