



Government of West Bengal

Department of Disaster Management and Civil Defence
Nabanna 2nd Floor, 325 Sarat Chatterjee Road, Howrah- 711 102
☎ 033-2214 3526 🏢 033-2214 1378 📧 eoc.dm-wb@gov.in

Memo. No. 2437 -DMCD

Dated, 21st Oct, 2024.

From,
The Special Secretary to the Govt. of West Bengal,
Disaster Management and Civil Defence

To,
The Directorate of Treasuries & Accounts, W.B.
4, Lyons range, 2nd floor & 3rd floor,
Kolkata-700001

Sub: Regarding issuance of new DDO code under Siliguri-I Treasury with Senior Deputy Secretary of this Department as DDO for new office setup at Uttarkanya under the administrative control of this Department.

Sir,

I am directed to state that the Finance Department (Group-T), vide their U.O No. 0584 Dt. 05.09.2024, has concurred with the proposal of this Department towards allowing new DDO code of this Department for its Branch Secretariat at Uttarkanya with Senior Deputy Secretary as DDO of that establishment under payment control of Siliguri -I Treasury.

Now, in terms of FD's Memo No. 560-F (Y) dt. 18/01/2019, you are requested for issuance of Drawal Authority and DDO Code in f/o Shri Suchi Bhusan Samadder, WBCS (Exe), Senior Deputy Secretary to the Govt. of West Bengal, Department of Disaster Management & Civil Defence, Uttarkanya Branch Secretariat, with office address at P.O.-Satellite Township, Fulbari, Dist- Jalpaiguri, Pin-734015.

I am further directed to state that four sets of specimen signature of Shri Samadder, duly attested, are enclosed herewith for taking further necessary action in this regard at your end.

Encl: As stated above.

Yours faithfully,

Special Secretary to the Govt. of West Bengal


Cont..... P/2.

No. 2437 -1/(15) -DMCD

Dated, 21st Oct, 2024.

Copy forwarded for information and necessary action to: -

1. The Pr. A.G. (A&E), W.B., Treasury Buildings, 2, Govt. Place West, Kolkata - 700001
2. The A.G. (Audit), W.B., Treasury Buildings, 2, Govt. Place West, Kolkata - 700001.
3. The Pay & Accounts Officer, Kolkata Pay and Accounts office-I, Old Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata-700 027.
4. The Pay & Accounts Officer, Finance (Internal Audit Wing), Deptt. Govt. of West Bengal, Todi Mansion (9th Floor) P-15, India Exchange Place Extn., Kolkata-73.
5. Finance (Audit) Department, Gr.-T.
6. OSD & EO Assistant Secretary, P & AR Department, Genl. Cell.
7. Additional Secretary of this Department.
8. The Assistant General Manager, RBI, Kolkata Public Accounts Department. (e Payment), N.S. Road, Kolkata-700 001.
9. Sri Suchi Bhusan Samadder, W.B.C.S. (Exe.), Senior Deputy Secretary of this Department.
10. OSD & Ex-Officio Joint Secretary of this Department.
11. Sr. P.S. to the Additional Chief Secretary of this Department.
12. P.A. to the Sr. Special Secretary of this Department.
13. P.A. to the Special Secretary of this Department.
14. Copy for I.T. Cell of this Department.
15. Office Copy.


Special Secretary to the Govt. of West Bengal

Specimen Signature of Shri Suchi Bhusan Samadder, WBCS(Exe), Senior Deputy Secretary & DDO, Department of Disaster Management & Civil Defence, Uttarkanya Branch Secretariat, Government of West Bengal

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ATTESTED

Priyanka Singla (IAS)
Special Secretary
Department of Disaster
Management & Civil Defence
Government of West Bengal