

Government of West Bengal
Department of Disaster Management & Civil Defence
325, Sarat Chatterjee Road
Nabanna, Howrah-711 102.

No. 79 -DMCD

Date: 14.01.2022

ORDER

Officers/Employees/Contractual Employees of this Department are directed to attend office as per the following duty roster :-

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Ananta Kumar Sikhdar	A.S.	17,19,21,25,28
02.	Shri Sougata Mukhopadhyay	Law Officer	18,20,24,27,31

Cell - I

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Pradyut Kumar Ghosh	H.A.	17,19,21,25,28
02.	Shri Ashis Bandyopadhyay	H.A.	18,20,24,27,31
03.	Shri Mrityunjay Ray	U.D.A.	18,21,25,27,28
04.	Shri Somnath Sheet	U.D.A.	20,21,27,28
05.	Md. Manzar Alam Siddiqui	L.D.A.	20,21,27,28,31
06.	Shri Mithlesh Tiwari	L.D.A.	17,19,20,24,31
07.	Smt. Swapnali Mondal	L.D.A.	19,21,25,28
08.	Asif Anees	L.D.A.	17,18,19,24,25

Cell - II

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Monoranjan Adhikari	H.A.	18,20,24,27,31
02.	Shri Somnath Dutta	H.A.	17,19,21,25, 28,
03.	Shri Subhajit Dutta	L.D.A.	18,20,24,27,31

Cell - III

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Monoranjan Biswas	S.O.	18,20,24,27,31
02.	Shri Subrata Mondal	S.O.	19,21,25,28,31
03.	Santosh Kumar Mazumdar	S.O.	17,21,25,28,31
04.	Shri Debasish Sur	U.D.A.	17,20,24,27,31
05.	Shri Bhaskar Banerjee	U.D.A.	19,21,25,28,31
06.	Smt. Swati Sengupta	UDA	On leave
07.	Shri Purna Biswas	U.D.A.	19,21,25,28,31
08.	Smt. Uttara Ghosh Chowdhury	U.D.A.	19,21,25,28,31
09.	Shri Bijay Kumar Saha	U.D.A.	18,20,24,27
10.	Shri Ratan Sardar	U.D.A.	17,20,24,27
11.	Shri Subodh Chandra Beshra	U.D.A.	17,18,27,28
12.	Smt. Mahua Dalui	U.D.A.	18,21,25,27,28
12.	Zobaida Khatun	Mur. Gr-II	18,19,21,25,28
13.	Salma Qaiyum	Peon Gr.-I	17,19,20,24,27,31

Cell - IV

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Shamshul Alam	H.A.	18,20,24,27,31
02.	Shri Partha Pratim Chowdhury	U.D.A.	17,19,21,25,28
03.	Shri Kishore Kr. Sardar	U.D.A.	18,20,24,27,31
04.	Smt. Payel Bar	L.D.A.	17,19,21,25,28

Cell -V

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Dipak Ranjan Das	H.A.	17,18,20,24,27,
02.	Shri Arunava Nag	U.D.A.	19,21,24,28,31
03.	Shri Manojit Das	U.D.A.	19,21,25,28,31
04.	Shri Riju Bhuniya	U.D.A.	17,18,20, 24, 27
10.	Shri Subodh Chandra Beshra	U.D.A.	17,18,27,28

ACCOUNT CELL

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Md. Amin Qoraishi	S.O.	17,18,20,24,27
02.	Shri Badal Chandra Maity	U.D.A.	18,19,20,25,28
03.	Shri Bimal Das	U.D.A.	17,19,21,25,
04.	Shri Pradyut Kumar Sardar	U.D.A.	18,19,20,24,25
05.	Shri Debi Prasad Bhattacharya	U.D.A.	17,18,19,24,25,31
06.	Smt. Lily Bhattacharjee	U.D.A.	17,21,25,27,31
07.	Shri Mithun Majumdar	L.D.A.	17,20,24,27,31
08.	Smt. Snehalata Debnath	Mur. Gr.-II	17,21,25,27,31
09.	Shri Ashim Kumar Chowdhury	R.S.	17,21,25,27,31
10.	Raunak Siddique	Gr-D	18,19,20,24,28

ISSUE SECTION

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Dhurjati Chakraborty	Supervisor Typist	17,19,25,27,31
02.	Kazi Nazrul Islam	Supervisor Typist	17,18,20,24,31
03.	Shri Sandip Kundu	Gr. I Typist	19,21,25,28,31
04.	Smt. Ratna Manna	Gr. I Typist	17,19,24,27,31
05.	Shri Avijit Paria	Gr. I Typist	19,21,24,28,31
06.	Shri Subrata Saha	U.D.A.	17,19,21,24,27
07.	Fatema Khatun	Gr.-D	On leave
08.	Smt. Pallabi Chakraborty	Gr.-D	18,19,20,25,28,
09.	Zahir Baidya	Gr.-D	17,18,20,24,31
10.	Shyamali Sarkar	Gr.-D	17,19,21,24,31

RECEIVING SECTION

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Sitarani Kisku	H.A.	18,20,24,27
02.	Shri Alokesh Kundu	U.D.A.	19,21,28,31
03.	Smt. Seema Das	U.D.A.	17,20,24,27
04.	Shri Goutam Das	U.D.A.	19,21,28,31

IT CELL

Sl.No.	Name	Designation	DATE (JANUARY-2022)
01.	Shri Barun Kr. Maity	CSSP	19,21,25,28,31
02.	Shri Gouranga Behera	CDEO	19,21,25,28
03.	Sabbir Ali Seikh	CSoftware Developer	17,18,20, 24,27
04.	Aranyak Mishra	CCBO	17,20,21,24,25,27,31
05.	Akhilendu Patra	CDO	17,18,19,27,28,31
06.	Biswanath Chandra	CDEO	19,20,21,27,28,31

Officers/Employees having any sort of symptoms like mild fever, cough and cold are advised not to attend office with necessary intimation to this effect to the respective authority. In addition to above roaster, if any staff is instructed to attend office by his superior, he shall attend office.

Officers/Employees of this Department are hereby directed to do their work from home through e-office file management system. Staffs attached to the chamber of the Hon'ble MIC/Principal Secretary/Special Secretary/Additional Secretary/ Joint Secretary are hereby directed to attend office as per the instruction of the higher authorities.

This is issued in the interest of public services.

Sd/-

Deputy Secretary to the Govt. of West Bengal.

No. 79 /1(8) -DMCD

Date: 14.01.2022

Copy to :-

1. P.S. to Hon'ble MIC of this Deptt.
2. DDO of this Deptt.
3. Sr. P.A. to the Principal Secretary of this Deptt.
4. Sr. P.A. to the Special Secretary of this Deptt.
5. Sr. P.A. to the Additional Secretary of this Deptt.
6. Sr. P.A. to the Joint Secretary of this Deptt.
7. Copy for Website Section for uploading of the same in the Official Website of this Deptt.
8. Office Copy.



Deputy Secretary to the Govt. of West Bengal.