## Government of West Bengal Department of Disaster Management and Civil Defence, Nabanna, 2nd Floor

## 325, Sarat Chatterjee Road, Howrah-711102.

No. 1540-DMCD-11013(31)/5/2021

Date: - 11.07.2024

## Order

Pursuant to Department of P&AR, (Common Cadre Wing) order No. 165-PAR(CCW)/Estt. dt.. 28.06.2024, Shri Tapan Kumar Das, U.D.A , Department of Industry, Commerce & Enterprises has been appointed to officiate to the post of Head Assistant in Department of Disaster Management & Civil Defence (DM Wing) in the scale of pay corresponding to Pay matrix Revised level 10C (Rs.42,300/--1,09,100/-) of W.B.S.(ROPA) Rules, 2019 w.e.f 17.05.2024.

On being released from the post of U.D.A of Department of Industry, Commerce & Enterprises under their Order No. 1179-IC&E/O/EST/SRV dt.10.07.2024, he joined the post of Head Assistant in this Department on 10.07.2024(F.N.) and his joining report has duly been accepted.

All concerned are being intimated accordingly.

This has the approval of the Competent Authority in this Department.

Sd/-

Deputy Secretary to the Govt. of W.B

No. 1540/1(19)-DMCD

Date:- 11.07.2024

## Copy forwarded for information and necessary action to the:-

- 1. The Pr. A.G. (A&E), W.B., Treasury Buildings, Kol-1.
- The Pay & Accounts Officer, Kolkata Pay & A/cs. Office-I, Old Khadya Bhawan,11A, Mirza Ghalib Street, Kol-87
- 3. Additional Secretary , Deptt. of DM&CD
- 4. OSD & Ex-Officio Joint Secretary, Deptt. of DM &CD (DM Wing)
- 5. OSD& E.O Assistant Secretary, P&AR Deptt. (Common Cadre Wing)
- Assistant Secretary & DDO, Deptt. of DM & CD(DM Wing). He is requested to draw salary in r/o Shri Das on receipt of LPC
- 7. OSD & D.D.O, Deptt. IC & E .He is requested to issue LPC in favour of Shri Das in due course .
- 8. Sr. P.S to the Principal Secretary, Deptt. of DM&CD
- 9. P.A to the Senior Special Secretary, Deptt. of DM&CD(DM Wing)
- 10. P.A to the Special Secretary, Deptt. of DM&CD (DM Wing)
- 11. Shri Tapan Kumar Das, H.A of this Department.
- 12. HRMS Cell of this Department
- 13. Copy for Acting Arrangement File of this Department.
- 14. Leave Cell of this Department.
- 15. Copy for Service Book
- 16. Copy for I.T Cell of this Deptt.
  - 17. Copy for e-office
  - 18. Office Copy
  - 19. Guard File

Deputy Secretary to the Govt of W.B