

**Government of West Bengal**  
**Department of Disaster Management & Civil Defence**  
**"NABANNA"(2nd floor)**  
**325, Sarat Chatterjee Road,**  
**Howrah - 711 102.**

**No.2526 - DMCD/O/III/7M-24/2024**

**Date:25.10.2024**

**From: The SPIO, Department of Disaster Management & Civil Defence, DM Wing,  
Govt. of West Bengal.**

**To: The SPIO, Department of Disaster Management & Civil Defence, CD Wing, Govt.  
of West Bengal.**

**Sub: Transfer of First Appeal of Sri Shyamal Kumar Basak, Civil Defence Volunteer,  
ControlRoom-In-Charge, Civil Defence Head quarters, 38/1A/9, Maniktala Main  
Road, Kolkata-700054.**

Sir,

Enclosed please find herewith the original First Appeal dt. 07.10.2024 received on 23.10.2024 from Sri Shyamal Kumar Basak, Civil Defence Volunteer, Control Room-In-Charge, Civil Defence Head Quarters, 38/1A/9, Maniktala Main Road, Kolkata-700054, which will speak for itself.

As the matters seem to be closely related to your office, the application is sent herewith to you as per provision of Section 6(3) of RTI Act, 2005 & W.B. RTI Rules, 2006 with the request for sending the information if any as sought for, directly to the applicant. The RTI Application dated 07.09.2024 of Shri Basak has been transferred to you vide memo no.2091-DMCD dated 10.09.2024.

Yours faithfully,

**Sd/-**

**SPIO, Department of Disaster Management & Civil Defence,  
Govt. of W.B.**

No.2526/1(5)-DMCD

Date:25.10.2024

Copy forwarded for information to:-

1. The Secretary, West Bengal Information Commission, Khadya bhawan complex, 11A, Mirza Ghalib St, Janbazar, Taltala, Kolkata, West Bengal 700087.
2. Additional Secretary & Appellate Authority of this Department.
3. Sri Shyamal Kumar Basak, Civil Defence Volunteer, Control Room-In-Charge, Civil Defence Head Quarters, 38/1A/9, Maniktala Main Road, Kolkata-700054.
- ✓ 4. Copy to IT Cell for uploading at Official Website.
5. Office copy.

*Soumitra Gosewami*

**SPIO, Department of Disaster Management & Civil Defence,  
Govt. of W.B.**