

1715
25/6/09

Attention
DDMO

DISTRICT MAGISTRATE
- 1 JUNE 2007
HOWRAH

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF DISASTER MANAGEMENT
WRITERS' BUILDINGS, KOLKATA-1.

NO.1269(18)FR/DR-9/07 Dated, Kolkata, the 31st July, 2007.

From : The O.S.D. & Ex-Officio Deputy Secretary to the Government of West Bengal.
To : The District Magistrate, All
P.O. _____ Dist. _____
Sub : Sanction of K.B. Grant.

Sir,
You are requested to send requisition of fund for payment of house-building grant to the people affected by the natural calamities after due verification of the actual position alongwith verified lists of persons whose houses were damaged fully as List No. 1 and of persons whose houses were damaged partially as List No. 2. While sending requisition of such fund, you are further requested to send the following certificates/declarations as per order of the Finance Department.

1. The final list of beneficiaries has been prepared after due enquiry as required in terms of the standing circulars issued by the Department of Disaster Management.
2. The amount of house-building grant required has been worked out on the basis of the final list of beneficiaries so prepared.
3. Disbursement of the amount will be possible within 30 days of receipt of allotment and utilisation certificates can be sent within 15 days thereafter.

Further, a xerox copy of the order of Finance Minister and Standing Circular of this Department memo No. 2591(40)-FR/74-79/2000, dt: 23.10.2000, are enclosed herewith for your ready reference.

Yours faithfully,

[Signature]
O.S.D. & Ex-Officio Deputy Secretary

[Handwritten notes]
District Magistrate
Howrah

[Handwritten notes]
25/6/09