

Government of West Bengal
Department of Disaster Management & Civil Defence
Nabanna, 2nd Floor,
325, Sarat Chatterjee Road, Howrah-711102.

No. 627-DMCD-11013(31)/6/2021-DM

Date: 19.03.2024

Order

In pursuance of Department of Personnel and Administrative Reforms (Common Cadre Wing) Order No. 38-PAR(CCW)/Estt./3P-04/2024 Dt. 16.02.2024, Swapnali Mondal, Lower Division Assistant, of this Department has been appointed on promotion to officiate in the post of Upper Division Assistant w.e.f. 08.12.2023, in the Housing Department.

Now in compliance with the above, she is hereby released from this Department on 20.03.2024(F.N.) with the direction to join her new assignment.

Sd/-

Deputy Secretary to the Govt. of W.B.

No. 627/1(21)-DMCD

Date: 19.03.2024

Copy forwarded for information and necessary action to the :-

1. The Pr. A.G. (A&E), WB, Treasury Building, Kol-1.
2. The Pay & Accounts Officer, Kolkata Pay & A/cs. Office-1, 81/2/2, Phears Lane, Kol-12.
3. The Pay & Accounts Officer, Kolkata Pay & A/cs. Office-2, P-1, Hyde Lane, Johar Building, Bowbazar, Kolkata-700073.
4. P.S. to the Hon'ble MIC of this Department
5. Deputy Secretary, Housing Department, New Secretariat Building, Block-C, 3rd Floor, 1 Kiran Sankar Roy Road, Kolkata- 700001
6. OSD & E.O. Assistant Secretary, Deptt. of P & AR (Common Cadre Wing).
7. OSD & E.O. Joint Secretary of this Department.
8. Deputy Secretary of this Department
9. Registrar & DDO of this Department- He is requested to issue LPC in favour of Swapnali Mondal, Lower Division Assistant of this Department after drawal of her salary for the month of March, 2024.
10. DDO, Housing Department, New Secretariat Building, Block-C, 3rd Floor, 1 Kiran Sankar Roy Road, Kolkata- 700001
11. Sr. P.S. to the Principal Secretary of this Department.
12. P.A. to the Senior Special Secretary of this Department.
13. P.A. to the Special Secretary of this Department.
14. Swapnali Mondal, Lower Division Assistant of this Department.
15. Copy of Acting Arrangement File of this Department.
16. Copy of e-office entry.
- ✓ 17. Copy to IT cell of this Department for uploading in the Departmental Website
18. Copy of Service Book of Swapnali Mondal, Lower Division Assistant of this Department.
19. HRMS Cell.
20. Leave Cell of this Department.
21. Extra copy.

Deputy Secretary to the Govt. of W.B.